Survey Research Internship

The Survey Research Division at RTI International is offering a hands-on internship for an undergraduate student interested in social sciences research. RTI’s Survey research is comprised of highly skilled researchers using advanced data collection systems and techniques, conducting broad-based survey services for public and private sector studies. The intern will support the day-to-day activities of telephone, mail, web and field data collection studies. In addition, the intern may gain a broad exposure to survey research such as: study design, instrument development and evaluation, pretests and pilot studies, mail surveys, telephone surveys, face-to-face field surveys, web surveys, records abstraction, collection of biological specimens, mixed-mode surveys, subject tracing, focus groups, and health registries.

As part of the RTI Internship Program, RTI Interns are provided access to a variety of enrichment activities to further enhance the learning experience at RTI. Activities include professional development workshops, seminars with RTI executives, social events to network with fellow RTI Interns, and the opportunity to present their achievements at the Annual RTI Internship Showcase. For more information about RTI Internships, please visit www.rti.org/interns.

About RTI
RTI International is one of the world’s leading research institutes, dedicated to improving the human condition by turning knowledge into practice. Our staff of more than 3,700 provides research and cross-disciplinary technical expertise to governments and businesses in more than 75 countries in the areas of health and pharmaceuticals, education and training, surveys and statistics, advanced technology, international development, economic and social policy, energy and the environment, and laboratory and chemistry services. For more information, please visit our website at www.rti.org.

Responsibilities may include

- Assisting with the hiring and training of data collection staff
- Collaborating with task leaders and project managers to implement and monitor survey research designs and methods
- Provide technical support for and assistance with the monitoring of data collection and quality assurance activities
- Training and supervising data entry, receipt and mail out staff, and other survey research activities
- Writing sections of data collection manuals, progress reports and other regular reports
- Presenting research findings that further the knowledge base of survey research

Qualifications

- Undergraduate (rising junior and senior preferred) majoring in social sciences (e.g., psychology, sociology), economics, education research, survey methods, or related field.
- Excellent time management, organization, communication (written and verbal), and interpersonal skills.
- Strong interest in applied research: surveys, data collection, and data quality.
- Ability to prioritize, ask questions when/as needed, and follow-through on tasks.
- Ability to follow directions as well as work independently (with minimal supervision) and collaboratively as part of a project team to meet strict deadlines
• Proficiency with MS Office applications (e.g., Word, Excel) and MS Outlook.

Additional Information
• Academic major preference
  o Social sciences (e.g., psychology, sociology), economics, education research, survey methods, or related field
• Classification preference (rising junior/rising senior)
  o Rising junior or senior
• Automobile required
  o No, but is responsible for own transportation.
• Intrastate or interstate travel required
  o No
• Location
  o RTI Headquarters office- Research Triangle Park, NC
• Interview
  o Finalized candidates will be interviewed by RTI staff